



Society for Manitobans with Disabilities Wheelchair Services

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Winnipeg, Manitoba R3E 0S2
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Manitoba Wheelchair Program Policies and Procedures Table of Contents

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SMD Services Mission Statement

To continually develop, maintain and deliver relevant services that assist in the development of individual independence and community support for persons with disabilities.

SMD Wheelchair Services

SMD Wheelchair Services manages 3 recycled wheelchair pools on behalf of:

- 1) The Winnipeg Regional Health Authority (WRHA) – Manitoba Wheelchair Program (MWP)
- 2) The Government of Canada – Non Insured Health Benefits (NIHB) and
- 3) Employment and Income Assistance (EIA)

Specifics regarding the NIHB and EIA pools will be addressed in Appendix 2 and 3 respectively.

The health professional and the Wheelchair Services program together play a very important role in meeting the needs of Manitobans who are mobility disadvantaged. Through this partnership the consumer is better served.

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Manitoba Wheelchair Program - Purpose and Scope

The MWP equipment pool provides equipment for “basic mobility” to individuals living in the community who have a long term disability which restricts their mobility, or those who are end stage palliative. Long term illness defined as being 6 months or longer. Enhancement of mobility is expected to promote independence and health, delay institutionalization and enable fuller participation by persons with disabilities in their communities.

The basic mobility definition is satisfied through the provision of mobility equipment and some accessories with fundamental features necessary for safe functional mobility in ones living environment. For those who are independently mobile, functional mobility is achieved only if the task of propelling a wheelchair does not impede their ability to carry out their activities of daily living once reaching their desired destination.

The services provided by the agency include the long-term loan, maintenance and repair of manual wheelchairs, power wheelchairs and some accessories. The program serves over 10,000 Manitobans, through recyclable equipment pools. The program is one of many offered by the Society for Manitobans with Disabilities, a non-profit organization that promotes the full participation and equality of people with disabilities.

For the MWP pool, wheelchairs are purchased through a contract between a vendor as determined by tenders and the WRHA. With input from Wheelchair Services, the WRHA dictates policies regarding the type of loan equipment and accessories that are available from the equipment pool. A limited number of primary suppliers for the equipment are utilized in order to minimize costs, facilitate repairs and ensure service can be provided to consumers on a timely basis.

A computerized database provides access to current information on consumers and equipment. All service requests are entered onto the database, which allows us at any time to call up a work history on any of our wheelchairs.

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Client eligibility criteria

Clients must:

- Be residents of the Province of Manitoba:
And
- Who have a valid Manitoba Personal Health Identification Number (PHIN);
And
- Have a physical disability which affects mobility
And
- (i) who are prescribed a Manual Wheelchair by a professional health care provider licensed to practice in Manitoba (i.e. Occupational Therapist, Physiotherapist, Physician or Registered Nurse);
Or
- (ii) who are prescribed a Power Wheelchair by an Occupational Therapist or a Physiotherapist licensed to practice in Manitoba and requested by the Manitoba Power Wheelchair Committee
And
- Who are without entitlement to receipt of a wheelchair through a third party (ie DVA, WCB, NIHB, MPI)
And
- Who continue to require a wheelchair for their personal mobility (i.e. require a wheelchair due to a long term disability or illness that is 6 months or longer);
And
- Who were loaned a wheelchair a minimum of six months prior to institutional residency in Manitoba;
And/or
- have a life-limiting illness and are considered to be palliative
And
- Reside in a community setting (i.e. PCH or other institution not eligible)

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SMD Wheelchair Services Responsibilities**Include:**

- The development and maintenance of a MWP Procedures Manual
- The monitoring of and compliance of MWP policies and procedures by clients and prescribers.
- The determination of MWP eligibility criteria
- The ongoing evaluation and approval of MWP products
- The management of MWP resources effectively and efficiently
- The provision of MWP information to various stakeholders including clients and authorizers through bulletins, manual updates, revisions etc.
- The establishment of associated MWP committees and terms of reference

SMD Wheelchair Services Accountability

- Details of the Agency's accountability to the WRHA are outlined in a Service Purchase Agreement (SPA).
- The Agency demonstrates accountability to consumers through the delivery of equipment and services to consumers in a timely manner and in compliance with Program policies and procedures

Consumers who are not satisfied with the services or equipment provided can contact the Director of Wheelchair Services at 975-3250.

- For appeals related to power wheelchair denial, consumers can submit their request/concern in writing to:

Program Consultant

Home Care Supplies & Equipment and Manitoba Wheelchair Program

Winnipeg Regional Health Authority

112-189 Evanson St.

Wpg, MB R3G 0N9

Ph: (204)940-2523

Fax: (204)940-2009

e-mail: MGaune@wrha.mb.ca

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SMD Wheelchair Services Service Management

The importance to the consumer of retaining their mobility and independence is clearly understood by Wheelchair Services. Due to the number of consumers registered with the program, the limited work force, and the service demand, a priority of response has been developed. In order to meet the most urgent needs of safety and mobility first, the service priorities are as follows:

Equipment Provision

Urgent: response time for equipment provision is within 3 working days if in Winnipeg, within 4 working days if rural.

Requests are considered “urgent” when a consumer is completely dependent on a wheelchair for mobility. In this situation consumers are **full time** wheelchair users and/or have no other means of mobility within their home environment. This might include:

- Those who are being discharged from hospital and require new or exchange equipment (**note: as wheelchair services does not provide equipment for long term use in hospital, a discharge date must be provided prior to equipment being issued**)
- Those who are in the community and have experienced a sudden decline in function and are now dependent on a wheelchair for mobility, and require new or exchange equipment
- Those who are terminally ill and a waiting time would not be appropriate. NOTE: these consumers will be issued category 1 chairs only.

NOTE: in situations where equipment cannot be supplied from the recycled pool of equipment, and needs to be ordered from the manufacturer, delivery will be dependent upon Wheelchair Services’ receipt of the equipment.

Regular: response time for equipment provision is within 4-12 working days if in Winnipeg, 5-12 working days if rural.

Requests are considered “regular” when a consumer is part time wheelchair user and not completely dependent on their wheelchair for mobility within their home environment. This might include:

- Those who are being discharged from the hospital and require new or exchange equipment
- Those who are in the community and require new or exchange equipment
- Those who are terminally ill, but provision of equipment is not urgent (i.e. consumer is not completely dependent on wheelchair for mobility)

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Other: response time for equipment provision and/or service is greater than 12 working days.

Requests are considered “other” when the equipment is only needed on very part time basis – eg for weekly outings or for situations below:

- Those who are being discharged from the hospital and require new or exchange equipment.
- Those who are in hospital for an extended stay, but discharge into the community is planned. In these situations the Occupational Therapist/Physiotherapist will be consulting with the MWP early on, and although application for equipment may be received weeks/months prior to discharge, equipment may not be provided under the urgent or regular time frame.
- Those who are in the community and require new or exchange equipment

Repair/Maintenance Service

Service to the loan equipment will be performed in the consumer’s residence, place of employment or education, and the Winnipeg Avenue depot or at an emergency location. As with the priorities for provision of equipment, service to equipment will follow the same level of priority to meet the needs of safety and mobility:

Urgent: response time for service is within 3 working days.

Requests are considered “urgent” when a consumer is completely dependent on a wheelchair for mobility. In this situation consumers are **full time** wheelchair users and/or have no other means of mobility within their home environment. This might include:

- Those who’s equipment is unsafe and should not be in operation
- Wheelchair components need adjusting/replacing

Regular: response time for service is within 4-12 working days.

These requests might include:

- Those who require service where safety of current equipment is not an immediate concern
- Exchange of wheels, arm pads, upholstery, etc.
- Maintenance inspection requested

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Other: response time for service is greater than 12 working days.

These requests might include:

- Exchange of wheels, arm pads, upholstery, etc.
- Maintenance inspection requested
- Exchange of equipment where current equipment is still in working order but it is anticipated that current equipment can no longer be maintained equipment exchange has been initiated.

All requests for service/maintenance/adjustments made by an occupational therapist or physiotherapist must be submitted in writing, and include the client's first and last name, PHIN # and a reason/justification for request.

The provision of elevating leg rests on any category of wheelchair requires the written support/justification from a health care professional.

Consumers are encouraged to come into the depot at 1111 Winnipeg Avenue for repairs. **Appointments for service are suggested**, particularly for major repairs, as consumers are seen on a first come basis. Appointments can be coordinated through the **Service Clerk, at 975-3247**.

Consumers who are knowledgeable and able to manage repairs to their chair can request the parts required and they will be forwarded prepaid.

When service is requested, it is difficult to give consumers specific times as to when the technician will attend due to the degree of work involved with some service calls. Technicians will call the client the morning of the day the service call has been scheduled. It is expected the consumer will understand and be available on the appointed day for service as requested.

Extended Hours – Emergency Only:

SMD Wheelchair Services clients will be able to access **emergency** repairs in Winnipeg. City of Winnipeg boundaries are defined as within the perimeter highway, but including St. Norbert and Middlechurch. All other areas are considered rural Manitoba.

A repair is considered an emergency when a full time user is without mobility due to an unsafe or unusable wheelchair. The technician on call will use their judgment to determine if the consumer is in a safe environment and prioritize accordingly. In this case the consumer will be seen the next business day. If the request is emergent, call **975-3250**, mon-fri 4pm-8pm; sat, sun and holidays 8 am-4pm.

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Maintenance Inspections:

Maintenance inspections are performed to insure the consumers' loan equipment is operating efficiently and safely. Through regular maintenance, major repair resulting in a loss of mobility to the consumer is reduced. It also allows us to update consumer files for future contact purposes and to improve the potential for returning equipment to the recyclable pool.

Maintenance inspection includes a thorough check of the equipment for:

- Broken, cracked or twisted frames/wheels.
- Peeling chrome
- Torn or unsafe upholstery
- Security of all nuts, screws, brakes and tires.
- Condition of bearings, brakes and tires
- Drive assembly and power source
- Suitability of equipment to consumer needs and environment (e.g. change in medical condition)

Consumers are responsible for general maintenance as outlined in the brochure which is provided with each new loan request. This means that the consumer must keep their wheelchair clean and in good repair.

Maintenance service is offered as requested, and provided every 24 months.

Each field technician is assigned a designated city and rural zone that they are responsible for. Rural maintenance inspections will be scheduled within the months of April through November, weather permitting. City of Winnipeg maintenance inspections will occur year round. City of Winnipeg boundaries are defined as within the perimeter highway, but including St. Norbert and Middlechurch. All other areas are considered rural Manitoba.

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Client Section

Clients who meet program eligibility criteria and are in receipt of equipment through the Program have responsibilities. Clients shall:

- Participate honestly in the assessment of their mobility needs
- Provide necessary documentation to authorizers/MWP
- Return recyclable equipment to MWP when it is no longer required, or if the client is no longer a resident of Manitoba. See below for instructions on returning equipment.
- Sign an “equipment loan agreement” which is found on the manual wheelchair request form and the power wheelchair request form. The requests will not be processed without this signature. The therapist/prescriber may sign as a witness, and if they feel the applicant does not understand the loan agreement, they can request that a representative (e.g. family member) sign on their behalf.

Consumer responsibility for loan equipment:

Consumers are responsible for:

- Cleanliness of equipment
- Safe and dry storage of equipment
- Reasonable respect in the use and handling of the equipment
- Informing the program of change of name, address, phone #, etc.
- Informing the program when repairs are required
- Informing the program when the equipment is no longer needed.
- Maintaining batteries on motorized wheelchairs (i.e. regular charging of batteries)
- Maintenance and repair of pneumatic tires and tubes on manual and power wheelchairs, and replacement of same. (Wheelchair Services will supply the parts at no cost, however the consumer will be charged for labor if service is requested. This is an in house service only. Consumers will be charged a flat fee of \$10.00 per wheel.) The rationale for this policy is that captive air tires are available on manual chairs, and captive air and air inserts on power chairs, and these are maintenance free.

Consumers who fail to cooperate with scheduling and/or technicians will not be prioritized for scheduling/rescheduling. For consumers whose frequency of repair requests suggests that they are not complying with the loan agreement and consumer responsibility will have their service request reviewed by Wheelchair Services management.

The client (their family, trustee/guardian) is responsible to ensure there is reasonable care and maintenance of the MWP owned wheelchairs. The client will be held responsible for replacement of any wheelchair that is lost, stolen, or damaged due to misuse. The MWP program recommends that the wheelchair be added to the Client’s homeowner’s/tenant’s insurance policy.

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Eligibility Criteria for manual wheelchairs

The following are eligibility criteria for requests from the manual wheelchair equipment pool:

1. Consumer's eligible for a **Category 1** wheelchair are those who:

- Are occasional/part time users. These are consumers who need the wheelchair for outings where there will be excessive walking; or for those who walk some of the time and use the wheelchair for fatigue, long outings etc. Usage is more than once per week, but less than 4 hours per day.
- Are Palliative
- Require little to no adjustability in a wheelchair
- Require a back up chair for motorized wheelchair
- Do not have a body weight in excess of 250 lbs (113 kg)
- May or may not be able to self propel.

2. Consumer's eligible for a **Category 2** wheelchair are those who:

- Must be self propellers who use the wheelchair between 4 and 8 hours per day and might be able to walk approximately 25 meters.
- If unable to walk, must use the wheelchair > 8 hours per day.
- Require minimal adjustability e.g. changing of axle positions
- Do not have a body weight in excess of 250 lbs (113 kg)

Note: -this category will not be supplied as a back up wheelchair for those consumers utilizing a motorized wheelchair.

-this category will not be supplied for ease of caregiver

3. Consumers eligible for a **Category 3 a or 3 b** wheelchair are those who:

- Have a body weight in excess of 250 lbs
- Those clients who require the wheelchair as a back up to a power chair or are occasional/part time users as per category 1 are considered eligible for a 3 a wheelchair.
- Those clients who are self propellers and use the wheelchair between 4-8 hours per day as per category 2 are considered eligible for a 3 b wheelchair.

4. Consumers eligible for a **Category 4** wheelchair must meet the criteria as outlined below for specific chair types. These types of wheelchairs must be prescribed by an occupational therapist or a physiotherapist.

a) Reclining back wheelchair –Clients eligible for this type of wheelchair are those who:

- Are full or part time users
- Have ROM restrictions that indicate an open seat to back angle

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- Have bladder management issues that can be improved with the use of recline
 - Have decreased postural control of their head and trunk
 - Have respiratory issues that can be improved with the use of recline.
 - Have orthostatic hypotension that can be improved with the use of recline.
- b) Manual tilt in space wheelchair –Consumer must be a full or part time user. A manual dynamic tilt wheelchair (e.g. Supertilt, Zippie TS) will be provided on loan to Manitoba residents where assessment findings indicate that the equipment prescribed is the minimum equipment essential to achieve the following goals:
- Maintain skin integrity where there is a past/present history of skin breakdown and an inability to weight shift independently, and/or a risk of skin breakdown due to unrelieved pressure.
 - Increase sitting tolerance where there is an inability to maintain a functional position where abnormal tone is a factor or postural control can be facilitated.
 - Maximize respiratory function where there are measurable limitations that with the prescription of manual tilt, objective improvements can be found.

It is important for prescribers to note that the Supertilt wheelchairs do not collapse for transport, so a van is required for transport. Please be sure to advise your clients of this before requesting the chair. Also, program policy dictates that a second collapsible chair will not be provided to consumers who are issued a Supertilt.

Prior to considering prescription of a Supertilt, it is advisable for clinicians to consider interfacing commercial seating products that can provide degrees of static tilt (and recline), into the client's current wheelchair. Obviously this is not suitable for client's who need to be able to have regular adjustments made to their seat angles, but could potentially meet many clients' needs without the inconvenience of being unable to transport the chair.

- c) Ultra-light wheelchair –The consumer must be full time (8 hours or more/day) user.
- and**
1. a) Are active indoors and out and frequently propel into the community alone
- Or**
- b) Are able to self propel but have physical/functional limitations that preclude the use of a Category 1 or a Category 2 wheelchair. (eg Exhibit extensive upper and lower limb involvement which limits their physical ability to self propel – documented by a standard muscle test)
- and**
2. Functional performances will be increased as a result of utilizing the features that this category provides.

Note: priority will be given to those applicants who require the wheelchair for school and/or work.

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NOTE:

Due to the increased number of resources required, Wheelchair Services does not issue equipment for assessment purposes. Health professionals and consumers are welcome to make an appointment to come down to 1111 Winnipeg Avenue to see and/or trial the equipment.

Note: A reminder that category 4 wheelchairs will not be supplied as a back-up wheelchair for those consumers utilizing a motorized wheelchair, even if the consumer has one on loan prior to approval of motorized wheelchair.

5. Consumers Eligible for Pediatric Wheelchairs:

In an attempt to limit the number of exchanges required for children due to growth, the MWP offers the Quickie GS wheelchair for all children regardless of their usage profile. All requests for the Quickie GS will need to be reviewed or completed by a therapist from the Rehab Centre for Children (RCC). Children requiring a back up chair for a power chair will be provided a recycled manual wheelchair from the equipment pool. This wheelchair could be a category 1, 2 or 4. Provision of a category 4 recycled wheelchair does not guarantee that the same type of wheelchair will be provided for future exchange requests. Please make families aware of this.

At the present time, SMD Wheelchair Services has been authorized by the WRHA to supply a very limited number of category 4 Quickie GS chairs for pediatric applicants.. Priority for provision of wheelchairs in this category will be given to new applicants who have not yet been issued a wheelchair from SMD, or from any other source. Applications for exchange of present wheelchair will be evaluated and category 4 ultra lightweight wheelchairs will be provided to suitable applicants, as they are available. SMD will maintain a waiting list if the eligible applicants requesting an exchange of wheelchair cannot be supplied at the time of application.

Procedure for requesting category 1-3 manual wheelchairs

Requests may be either faxed or mailed to Wheelchair Services.

- Complete the Manual wheelchair request form.
- If incomplete it will be returned to the originator for completion. **If the required information is not submitted within 30 days, the request will be closed.**
- Information from the application and description of the equipment to be loaned is entered into the consumer's record (client data base).
- Equipment is provided from inventory or purchased if required.
- Equipment is delivered or consumer arranges pick up.

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Regarding manual wheelchair request form:

- Under client information, “Degree of Impairment”: the information requested here is additional detail on how the consumer is affected by their diagnosis, e.g. poor cardiac status, SOB, fatigue, etc.
 - **The physician’s signature is not required for new loan or exchange requests.** Completion of the physician information section is not required.
 - The equipment loan agreement must be signed by the consumer prior to processing of the form. The consumer will receive a copy of the loan agreement along with the equipment loan letter that is mailed once equipment has been issued to them
- Under “Equipment Description”, indicate which category (not model) is required by referring to the chart on the reverse side of the form. Specific information related to what accessories/features are required, along with complete information under degree of impairment will ensure that the client is provided a wheelchair from the equipment pool that best meets their need.

Exchanges for category 1-3 manual wheelchairs

For exchanges to category 1, 2 or 3 manual wheelchairs, the Prescriber will be required to complete the manual wheelchair request form along with the Manual Wheelchair Exchange Form. This form outlines the reason/s the exchange is required. Note that without reasonable justification, exchanges will not be considered if the request comes within 6 months of the original request. Exchanges will not be made for differences of 1” increments for width, depth, height etc. All exchange requests will be prioritized as per the MWP’s priority system as outline previously.

Procedure for requesting category 4 reclining back wheelchairs

- Follow the procedure as per ordering a category 1-3 manual wheelchair
- Include a letter of justification for the recline feature using the eligibility criteria as a guide.
- If incomplete it will be returned to the originator for completion. **If the required information is not submitted within 30 days, the request will be closed.**
- Information from the application and description of the equipment to be loaned is entered into the consumer’s record (client data base).
- Equipment is provided from inventory or purchased if required.
- Equipment is delivered or consumer arranges pick up.

Exchanges for category 4 reclining back wheelchairs

For exchanges to category 4 reclining back wheelchairs, the Prescriber will be required to complete the manual wheelchair request form along with the Manual Wheelchair Exchange Form, in addition to including the letter of justification. This form outlines the

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reason/s the exchange is required. Note that without reasonable justification, exchanges will not be considered if the request comes within 6 months of the original request. Exchanges will not be made for differences of 1" increments for width, depth, height etc. All exchange requests will be prioritized as per the MWP's priority system as outline previously.

Procedure for requesting category 4 manual dynamic tilt wheelchairs

- **To submit a request for all new requests for Category 4 manual dynamic tilt wheelchairs, complete the manual wheelchair request form in addition to the letter of support for category 4 manual dynamic tilt.** This should indicate which of the above goals have been met during assessment of these systems, and that the interfacing of seating systems into current chair have been considered/assessed prior to request for the system. This will also confirm that the client has been informed of the transport issue of the chair, and that they will be expected to return their standard wheelchair if they currently have one on loan from the Program.
- If the application is incomplete a form will be sent to the originator outlining what information is necessary. **If the information is not submitted within 30 days, the request will be closed.**
- Information from the application and description of the equipment to be loaned is entered into the consumer's record (client data base).
- Equipment is provided from inventory or purchased if required.
- Equipment is delivered or client arranges pick up.

Please refer to eligibility criteria regarding these requests.

Exchanges for category 4 manual dynamic tilt wheelchairs

In the situation where a client has a category 4 manual dynamic tilt wheelchair from the MWP and is applying for an exchange, the above process must be followed to ensure that the client still meets the eligibility criteria for this type of wheelchair. For exchange requests a therapist must complete the "Manual Wheelchair Request" form in addition to the "Manual Wheelchair Exchange" form and the "Letter of Support for Manual Dynamic Tilt" form. Note that without reasonable justification, exchanges will not be considered if the request comes within 6 months of a previous request. Exchanges will not be made for differences of 1" increments for width, depth, height etc. All exchange requests will be prioritized as per the MWP's priority system as outline previously.

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Procedure for requesting category 4 ultra light weight wheelchairs

- **To submit a request for a Category 4 ultra lightweight wheelchair, complete the “Category 4 Ultra light Wheelchair Request Form – Rigid and Folding Frames” application.**
- If the application is incomplete a form will be sent to the originator outlining what information is necessary. **If the information is not submitted within 30 days, the request will be closed.**
- Information from the application and description of the equipment to be loaned is entered into the consumer’s record (client data base).
- Equipment is provided from inventory or purchased if required.
- Equipment is delivered or client arranges pick up.

Please refer to eligibility criteria regarding these requests.

Exchanges for category 4 ultra light weight wheelchairs

In the situation where a client has a category 4 ultra light weight wheelchair from the MWP and is applying for an exchange, the above process must be followed to ensure that the client still meets the eligibility criteria for this type of wheelchair. Note that without reasonable justification, exchanges will not be considered if the request comes within 6 months of a previous request. Exchanges will not be made for differences of 1” increments for width, depth, height etc. All exchange requests will be prioritized as per the MWP’s priority system as outline previously.

Procedure for requesting pediatric wheelchairs

- **To submit a request for a Category 4 Quickie GS wheelchair, complete the “Category 4 Ultra light Wheelchair Request Form – Rigid and Folding Frames” application.**
- If the application is incomplete a form will be sent to the originator outlining what information is necessary. **If the information is not submitted within 30 days, the request will be closed.**
- Information from the application and description of the equipment to be loaned is entered into the consumer’s record (client data base).
- Equipment is provided from inventory or purchased if required.
- Equipment is delivered or client arranges pick up.

Note: all requests for pediatric Quickie GS wheelchairs must be reviewed or completed by a therapist from the Rehabilitation Centre for Children.

Please refer to eligibility criteria regarding these requests.

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Exchanges for pediatric wheelchairs

In the situation where a client has a pediatric wheelchair from the MWP and is applying for an exchange, the above process must be followed to ensure that the client still meets the eligibility criteria for this type of wheelchair. The intent of providing the Quickie GS is to allow for growth of the child, and therefore where appropriate, a growth kit will be ordered for the child's current chair. Note that without reasonable justification, exchanges will not be considered if the request comes within 6 months of a previous request. Exchanges will not be made for differences of 1" increments for width, depth, height etc. All exchange requests will be prioritized as per the MWP's priority system as outline previously.

Note: all requests for exchanges to/for pediatric Quickie GS wheelchairs must be reviewed or completed by a therapist from the Rehabilitation Centre for Children.

Eligibility Criteria for Power Wheelchairs

Applicants must meet general program eligibility criteria. In order to qualify for a power wheelchair, applicants must:

- Require a power wheelchair for more than 6 hours per day for work, school, recreation, ADL's and IADL's. (This criteria will exclude seasonable applicants who request the power wheelchair for summer use only)
- Priority will be given to those requiring the power chair for ADL's, work and school
- Have wheelchair accessible housing. Requests will not be accepted if a ramp is not in place
- Have suitable storage i.e. indoor, heated and well ventilated area
- Be able to care for a power chair and keep batteries charged
- Be able to safely, independently* and with good judgment operate a power wheelchair
- If wheelchair is for use in the community only, application must show that applicant cannot utilize a scooter. I.e. unable to transfer, and/or operate steering column.

*Children under 18 must meet general program eligibility criteria (i.e. resident of Manitoba, living in community etc.) In order to qualify for their first power wheelchair the child must demonstrate a need for powered mobility and demonstrate the potential to learn the skills necessary to safely operate a power wheelchair. In addition there must be a supervised environment in which to learn these skills. The child must demonstrate the potential to drive the chair after extensive trialing.

Requests for replacement power chairs for children must provide evidence that the child is able to safely and independently operate a power wheelchair (i.e. the same criteria as adult users). The child must be using the power chair as their primary method of mobility at home, school and in the community. The child's home must be fully wheelchair accessible. In addition, plans to transport the power chair must be in place.

The cost for batteries that require replacement within 1 year of their provision will be the responsibility of the consumer.

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Procedure for requesting power wheelchairs

Requests may be either faxed or mailed to Wheelchair Services. Requests include an assessment by either an occupational therapist or a physiotherapist.

- Complete the “Power Wheelchair Application” form.
- If the application is incomplete a form will be sent to the originator outlining what information is necessary. **If the information is not submitted within 30 days, the request will be closed.**
- Consumer must sign equipment loan agreement prior to processing of application form. Note: should the application be approved, the consumer will receive a copy of the agreement.
- Application is forwarded to the Manitoba Power Wheelchair Assessment Committee (M.P.W.A.C.) for review.
- The Committee meets on the first week of every month
- The therapist is informed when their client’s application form will go before the committee.
- The Chairperson of the committee informs the consumer and the referring therapist in writing of committee’s evaluation.
- If application has not been approved consumer is given the reason for such and informed they can reapply if their conditions change
- Approved applications are supplied equipment from the equipment pool or purchased if required.
- Information from application and the equipment supplied is entered into the consumer record.
- Equipment is delivered or consumer arranges pick up

Regarding the power wheelchair request form:

- Important changes to the power wheelchair application include a request for more detailed information regarding the applicant’s “usage profile.” Please be as detailed as possible when describing activities – especially frequency of activities. This will assist the committee in determining how the power chair will impact the applicant’s daily routine and give an indication as to how many hours per day/week the applicant will be using the power chair.
- Should the request be for a **midwheel** drive power wheelchair, please refer to the document “Midwheel drive addendum page and criteria” for specific criteria regarding provision of these wheelchairs.
- **Scripter’s impression** – in this section you are providing your professional opinion on the merit of the application as it relates to the criteria outlined in this document.

Note: For new applications, the therapist should be sure to inform the consumer that if approved for a power wheelchair, they will be expected to return their standard wheelchair should it be any other than a category one. A standard wheelchair is provided as a back up for a power wheelchair upon receipt of the manual wheelchair application

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form submitted by the therapist. Should applicants have a category 2 or 4 chair from the MWP, they will be required to return it upon receipt of the power wheelchair.

Exchanges to Power Wheelchairs

For exchange request for power wheelchairs, the therapist will be required to complete the Power Wheelchair Follow-up/Exchange Request form. This will ensure that the consumer still meets program criteria for a power wheelchair, as well as take into account any changes in function, or size requirements. This form will be reviewed internally and the therapist will be notified of the outcome. Should the application suggest that the applicant no longer meets program criteria, it will be reviewed by the M.P.W.A.C. The client and therapist will be notified in writing by the chairperson of the committee following the review. All exchange requests will be prioritized as per the MWP's priority system as outline previously.

Repairs to own power wheelchair

Should a consumer already own their own power wheelchair, they may be eligible for maintenance and repairs to that chair, if it is a model that the Program supplies. Note that consumers must still meet eligibility criteria for the MWP in order to be eligible for repairs to their own chair. A pre-inspection of the applicant's privately owned power chair is required prior to initiating the process, as Wheelchair Services will only perform repairs to components that are approved in the MWP. This will determine if the chair is eligible for repairs, or if a new request is required. A therapist is required to complete the power application, checking off "Repairs to own motorized wheelchair" at the top of page one and the procedure is the same as above.

Follow-up process for Power Wheelchairs

Periodically, the M.P.W.A.C will conditionally approve the permanent issue of a power wheelchair. Under these circumstances, a follow-up review will be required after a short period of use by the consumer (typically 3 months). The referring therapist or where appropriate CTS therapist, will be required to complete the Power Wheelchair Follow-up form. A letter accompanying the form will indicate the reasons for the conditional approval and follow-up request.

The follow-up form will also be used at any time the power wheelchair is on loan to a consumer where there are questions of use consistent with program criteria or safety are brought to the attention of Wheelchair Services. The form will be reviewed by Wheelchair Services, and appropriate action taken, including recall of the equipment.

In both cases, should the application suggest that the applicant no longer meets program criteria, it will be reviewed by the M.P.W.A.C. The client and therapist will be notified in writing by the chairperson of the committee following the review.

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Eligibility criteria for power dynamic positioning devices

Provision of power tilt and/or power recline, and power elevating leg rests will be considered if it can be shown by objective clinical trials, that less complex equipment will not meet the client's basic mobility needs. Provision of power tilt and/or power recline will be considered where it can be shown that this equipment will achieve the following goals:

- Maintain skin integrity where there is a past/present history of skin breakdown and an inability to weight shift independently, and/or a risk of skin breakdown due to unrelieved pressure.
- Increase sitting tolerance where there is an inability to maintain a functional position where abnormal tone is a factor and postural control can be facilitated.
- Maximize respiratory function where there are measurable limitations that with the prescription of power tilt and/or recline, objective improvements can be found.

Due to the intricate, expensive nature of the dynamic positioning systems, it is necessary to have a comprehensive assessment procedure. The goal of this procedure is to ensure the equipment is distributed in a cost-efficient manner and that the client receives the system that best meets his/her needs.

Procedure for requesting power dynamic positioning devices

Please follow the process outlined below and feel free to contact SMD, Occupational Therapist if questions arise. Note that all applications for power dynamic positioning devices must be completed by an occupational therapist or a physiotherapist.

1. If applicant DOES NOT have a motorized wheelchair supplied by Wheelchair Services, please complete the motorized wheelchair application form. The applicant will need to be approved for a motorized wheelchair prior to being considered for a power-positioning device.
2. If applicant DOES have a motorized wheelchair supplied by Wheelchair Services, please complete the application for a power-positioning device. Once Sections A to F have been completed, forward the form to Wheelchair Services, attention Occupational Therapist.
3. **Section F** requires the therapist to make a specific request regarding the type of equipment needed for assessment. The categories described below are listed in order of progressively complex and costly options and should be considered in turn.
 - a) **Static Positioning** – Some clients may do well with fixed changes to the wheelchair seat angle or seat/back angle and do not require a dynamic positioning device.
Please begin your assessment by considering alternative seating components for use with client's current wheelchair. Some wheelchairs provide fixed-angle adjustments, and/or modifications to increase angle may

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be possible. An assessment should be done to determine which seat/back angle and seat angle are most functional.

- b) **Power Dynamic Positioning** – For those high-functioning clients whose needs are best served with a power dynamic system, please consider the following:
 - i.) Power Tilt only
 - ii.) Power Recline only – specific information on why the hip angle needs to be changed throughout the day must be provided
 - iii.) Power Tilt, Manual Recline
 - iv.) Power Recline, Manual Tilt
 - v.) Power Tilt and Recline
 - c) Power Elevating Leg rests – factors indicating the need for power leg rests must be provided along with objective outcomes of the trial of same.
4. Upon receipt, the application will be reviewed by SMD. If the application is incomplete a form will be sent to the originator outlining what information is necessary. **If the information is not submitted within 30 days, the request will be closed.**
 5. Should the application form clearly indicate that a power dynamic positioning device is required; a system will be selected from stock or ordered and provided to the client on assessment. Part 2 of the application will need to be completed within 2 weeks of the client receiving the wheelchair. Should the outcome indicate that they system is meeting the needs of the client as outlined in part 1, the system will be issued to them on permanent loan. If Part 1 indicates that the application is questionable, the client will be issued the power tilt/recline assessment wheelchair. (Please note that the client may be required to go on a waiting list depending on the program demands.) The assessment system will be on loan for a period of no more than two weeks. During this time, part 2 of the assessment form must be completed by the therapist and then forwarded to SMD, Occupational Therapist. If it is demonstrated that the positioning device meets the needs of the client as indicated by the original goals and the guidelines set forth by the WRHA a system will be issued from the recycled pool or ordered if necessary. **Please note that part 2 must be received prior to the provision of client's own permanently loaned system.** If the positioning system used on assessment did not meet the needs of the client, it may be necessary to pursue options outside of the program.

Please note that the necessary modifications should be listed in Part 1 of the form. It may not be possible to have all modifications done depending on the complexity of the request. Arrangements for having the modifications done through Rehab Engineering and/or a supplier must be discussed with the Occupational Therapist from Wheelchair Services.

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Exchanges to Power Dynamic Positioning System

For exchange request for power dynamic positioning devices, the therapist will be required to complete the Power Dynamic Positioning Device Exchange application form. This will ensure that the consumer still meets program criteria for a power dynamic positioning system/power wheelchair, as well as take into account any changes in function or size requirements. This form will be reviewed internally and the therapist will be notified of the outcome. All exchange requests will be prioritized as per the MWP's priority system as outline previously.

Procedure for returning equipment to Wheelchair Services

For consumers living in Winnipeg, arrangements can be made with family/friends to have the equipment dropped off at 1111 Winnipeg Ave. Or, arrangements can be made to have Wheelchair Services technicians' pick-up the chair. For those consumers living in rural Manitoba the following procedure can be followed:

- Contact Wheelchair Services with the information regarding equipment to be returned. Consumer will be sent a package of information containing instructions and our Priority Courier account number. The equipment must then be taken to the local post office.
- In the case of power wheelchairs, the consumer can contact their local shipping company and send the equipment to us collect.
- In some cases if arrangements can be made ahead of time, the technicians may be able to pick up equipment when scheduled for their rural visits.
- Note that if the rural consumer does not receive local mail delivery, equipment will be sent to their local post office.

Equipment for Consumers Considered Palliative

A standard category 1 manual transport wheelchair is available for persons considered to be at the end stage of a terminal illness. This equipment is not suitable for persons who have postural issues and cannot be supported in a category 1 wheelchair.

Complete the "Manual Wheelchair Request Form: Palliative" for these requests. As with the regular equipment pool, cushions are not available on category one wheelchairs. Incomplete forms will be returned.

Equipment for Consumers in Personal Care Homes and Institutions

If a consumer is being considered for panelling for the PCH process or if they have already been panelled, they are not eligible for a MWP wheelchair. If a consumer has been living in the community and has been in possession of a loan wheelchair for a period exceeding **six** months prior to entering the PCH/institution, they are entitled to retain the wheelchair. They are also eligible for repair and maintenance services. The

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consumer is not eligible for exchange of equipment with the exception of arm rests for length, and standard leg rests to elevating (and vice versa). Should the equipment be deemed un-repairable by wheelchair services, it will be replaced by a comparable piece of equipment.

Wheelchair Sizing Guidelines

Wheelchair services utilize the following criteria **as a guideline** for meeting the needs of the consumer. The health professional's input is a necessary contribution in meeting the needs of the consumer. If a specific request for category and size of wheelchair is not provided on the request form, the application may be returned to the scripter for completion.

HEIGHT	WEIGHT	TYPE OF WHEELCHAIR
4'9 - 5'11	80 -130 lbs	16" Narrow Adult Hemi
4'9 - 5'3	131 - 170 lbs	18" Adult Hemi
4'9 - 5'3	171 - 200 lbs	20" Adult Hemi
5'3 - 6'0	100 - 170 lbs	16" Narrow Adult
5'3 - 6'0	171 -210 lbs	18" Standard Adult
5'3 - 6'0	211 - 250 lbs	20" Adult
5'3 - 6'0	250 lbs and up**	20" Heavy Duty Adult

**For wheelchair requests regarding consumers whose weight is over 250 lbs, an assessment by a therapist is mandatory. Information regarding client's measurements as well as any environmental issues is required.

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APPENDIX 1 - EQUIPMENT/ACCESSORY LISTING EFFECTIVE MAY 2007

- Auto style lap positioning belts are supplied with all wheelchairs.
- MWP will not supply items such as lap trays, crutch/cane holders, walker holder, basket mounts, seating components, O2 tank holders, tool kits, Xtender power assist, side guards, touch up paint, spoke guards, side guards, articulating leg rests, programmers, seat pouch, back packs (when not supplied as no-up charge options)
- When pneumatic tires are requested. This is an in house service only. Consumers will be charged a flat fee of \$10.00 per wheel. (this fee is subject to change)
- Anti tippers supplied automatically where the axle plate is adjustable in the horizontal position, or if the client has bilateral lower limb amputations.
- Angle adjustable footplates and one piece flip up foot boards are provided only with a letter of justification from a therapist, and only where available as an option on the wheelchair being requested.
- Alternative drive controls available include: sip n puff, head control, chin control, micro light switch, disc switch, mini joystick. Other options included on order forms are not available due to service issues and recyclability of the products. NOTE: should the client wish to have more than one drive control, the program will supply the primary one only and the client will need to purchase the secondary one.
- Firm foam cushions and demedco (egg crate) are available in 16x18" only. Cushions are not available on category 1 chairs.
- The policy for provision of transit tie-downs and transport ready option is currently under development. **It is important to note that as of this date, Transport Canada has not approved any tie-downs systems for transportation of a user while in a wheelchair, in a moving vehicle of any type.**
- For add on items/accessories that clients have purchased through the program, the following process is followed:
 - invoice is sent to client and must be paid in full prior to the wheelchair being ordered
 - if the add on item/accessory needs repair and is under warranty, the client must pay for labour only.
 - If the add on item/accessory needs repair and is no longer under warranty, the client must pay for parts and labour.
 - If the add on item/accessory needs replacement, the client is responsible for payment for the full price of replacement.
 - Labour rates range between \$29.90 and \$33.08 per hour. (rates subject to change)

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PROGRAM LOAN EQUIPMENT

Wheelchair Model	Options and Accessories provided through the MWP	Accessory options for purchase	Not available for purchase
MANUAL WHEELCHAIRS			
CATEGORY ONE			
Traveler	<ul style="list-style-type: none"> • 24" rear wheels • 8" casters • 16" and 18" seat width • 16 ½" fixed height backrest • 19 ½" floor to seat height • Removable leg rests – standard (with pin lock or flip release and elevating) • 45 lbs (without leg rests) 	None, as this is a discontinued product	None, as this is a discontinued product
Sunrise Guardian Easy Care 2000	<ul style="list-style-type: none"> • 24" rear wheels • 8" casters • 16,18 and 20" seat width with 16 " seat depth • 20, 22, 24" seat width for heavy duty models with 18" seat depth for 22 and 24" (20" has weight capacity of 300 lbs, 22 and 24" is 450 lbs) • 16" fixed backrest height • 17 ¾" and 19 ¾" floor to seat height on 16, 18 and 20" chairs, 19 ¾" only on 22 and 24" • Height adjustable, removable full and desk length arm rests • Removable leg rests, standard and elevating • Composite foot plate • Dual axel position • Weight from 41 lbs for 16-20, and 57 lbs for 22 and 24" 		
CATEGORY TWO			
Sunrise Guardian Easy Care 4000	<ul style="list-style-type: none"> • 22" and 24" solid urethane and full profile polyurethane tires • Mag wheels • Aluminum handrims • 6" and 8" solid urethane casters • 16", 18", and 20" seat width • 16" and 18" seat depth (18" depth only on 20" width) • 16 - 18" adjustable back rest • 16 ¾", 17 ¾" and 19 ¾" floor to seat height 	<ul style="list-style-type: none"> • Anti tippers 	<ul style="list-style-type: none"> • Articulating leg rests

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<p>Sunrise Guardian Easy Care 4000 con't</p>	<ul style="list-style-type: none"> • Flip back, height adjustable full and desk length arm rests • Removable leg rests – standard and elevating • Composite footplate • Dual position axle plate • Amputee axle kit • Brake extensions • 36 lbs (without leg rests) 		
<p>Maple Leaf Super Low</p>	<ul style="list-style-type: none"> • 22" solid urethane tires and full profile polyurethane tires • Mag wheels • Polycomp handrims, plastic coated handrims, chrome handrims, and projection rims • 6" solid urethane casters • 16, 18, 20" seat width • 16 and 18" seat depth • 14 ½" floor to seat height • 18" fixed height backrest • Variety of armrests and leg rests/footplate options as per order form (with the exception of articulating leg rests) • Amputee adaptor kit • Vertical and horizontal adjustable axle plate • Brake extensions • Weight from 36 lbs 	<ul style="list-style-type: none"> • Anti tippers 	<ul style="list-style-type: none"> • Articulating leg rests • Quick release axles • Amputee support • Head rest extension • Nylon covered arm pad
<p>Maple Leaf Swift</p>	<ul style="list-style-type: none"> • For narrow seat width – available in 14w x 16d • 22" and 24" solid urethane and full profile polyurethane tires • Mag wheels • Polycomp handrims, plastic coated handrims, chrome handrims, and projection rims • 6 or 8" solid urethane casters • 16 ½", 17 ½", 18 ½", 19 ½" and 21" floor to seat height • Fixed height backrest • Variety of armrests and leg rests/footplate options as per order form (with the exception of articulating leg rests) • Vertical and horizontal adjustable axle plate • Amputee adaptor kit • Brake extensions • Weight from 36 lbs 	<ul style="list-style-type: none"> • Anti-tippers 	<ul style="list-style-type: none"> • Articulating leg rests • Quick release axles • Amputee support • Head rest extension • Nylon covered arm pad

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Travelite	<ul style="list-style-type: none"> • 24" rear wheels • 8" casters • 16" and 18" seat width • 16" seat depth • 16 ½" fixed height backrest • 19 ½ " floor to seat height • Removable fixed height armrests • Removable leg rests – standard (flip release) and elevating • Weight 32 lb. 	None, as this is a discontinued product	None, as this is a discontinued product
Travelite Hemi-Height	<ul style="list-style-type: none"> • 22" rear wheels • 8" casters • 16" and 18" seat width • 16" seat depth • 16 ½" fixed height backrest • 17 ½" floor to seat height • Removable fixed height armrests • Removable leg rests – standard (flip release) and elevating • Weight 32 lb 	None, as this is a discontinued product	None, as this is a discontinued product
Metro LE	<ul style="list-style-type: none"> • 22", 24" rear wheels • 6" or 8" casters • Dual axle positions • 16", 18", or 20" seat width • 16", 18" seat depth (18 with extension kit) • 17" fixed height backrest • 16 ¾", 17 ¾", 18 ¾", 19 ¾" floor to seat height • Height adjustable full length armrests • Standard and elevating leg rests • Weight from 36 lbs 	None, as this is a discontinued product	None, as this is a discontinued product
CATEGORY THREE			
Maple Leaf Swift Heavy Duty	<ul style="list-style-type: none"> • 22" and 24" solid urethane and full profile polyurethane tires • Mag wheels • Polycomp handrims, plastic coated handrims, chrome handrims, and projection rims • 6 and 8" solid urethane casters • 18, 20, 22 and 24" seat width • 18" seat depth (16" by upholstery available, but frame depth remains 18") • 16 ½"-19 ½" floor to seat height • Fixed height backrest • Variety of armrests and leg 		<ul style="list-style-type: none"> • Articulating leg rests • Quick release axles • Amputee support • Head rest extension • Nylon covered arm pad

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<p>Maple Leaf Swift Heavy Duty</p>	<p>rests/footplate options as per order form (with the exception of articulating leg rests)</p> <ul style="list-style-type: none"> • Vertical and horizontal adjustable axle plate • Amputee adaptor kit • Brake extensions • Anti tippers • Weight from 41 lbs 		
<p>Metro XD</p>	<ul style="list-style-type: none"> • 22" or 24" rear wheels • 8" or 6" casters • 20", 22" or 24" seat width • 18" seat depth • 16 ½" fixed height backrest • 17 ¾", 18 ¾", and 19 ¾" floor to seat height • Wrap around height adjustable armrests • Standard and elevating leg rests • Dual rear axle position • Weight 45 lb (without leg rests) 	<p>None, as this is a discontinued product</p>	<p>None, as this is a discontinued product</p>

CATEGORY FOUR

<p>Zippie Ts</p>	<ul style="list-style-type: none"> • 12" pneumatic style airless inserts and 22", 24" solid urethane and full profile polyurethane rear tires • Pneumatic tires* • Mag wheels • Spokes wheels (SMD not responsible for repairs) • Aluminum, plastic coated handrims, or projection rims • 5 x1" polyurethane, 6 x 1.5" semi pneumatic, 6 x 1" polyurethane, 8x2 pneumatic style with airless insert, 8x 1.5"semi pneumatic and 8 x1" polyurethane casters • 10-16" (based on small, medium or large frame) seat width • 13-20" seat depth • 16 ½ "-18 ½" floor to seat height • Growing seat pan • Variety of armrests and leg rests/footplate options as per 	<ul style="list-style-type: none"> • *Pneumatic tire in house servicing • Grade aids 	<ul style="list-style-type: none"> • Articulating leg rests • Quad release axles • Pneumatic airless inserts • Seating components • Length adjustable locking flip up arm rests • Caster and tire options not otherwise listed • Front anti tippers
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<p>Zippie TS con't</p>	<p>order form (with the exception of articulating leg rests, and length adjustable locking flip up arm rests)</p> <ul style="list-style-type: none"> • Foot lock and high mount brakes • Brake extensions • One arm drive kit • Quick release axles • 0-45 degrees of manual tilt • Stroller handles • Anti-tippers • Limited frame color options • Transit tie downs • Weight from 29 lbs 		
<p>Maple Leaf Supertilt</p>	<ul style="list-style-type: none"> • 22", 24" solid urethane or full profile polyurethane rear tires • Mag wheels • Polycomp handrims, plastic coated or chrome handrims • 5", 6", 8" solid urethane casters • 14", 15", 16", 17", 18", 19", 20" seat width (21"-24" are special orders) • 15", 16", 17", 18" seat depth • 20" backrest (non-folding), with 5, 10, 15 degree angle adjustment • 14 ½", 15 ½", 16", 17 ½" 18 ¼" 19 ¾", floor to seat heights • Variety of armrests and leg rests/footplate options as per order form (with the exception of articulating leg rests) • 3 rear axle positions • 20" backrest (non-folding), with 5, 10, 15 degree angle adjustment • Reclining back rest (with justification) • Brake extension • Anti-tippers • 0-45 degrees of tilt • Single trigger operation for tilt • Contoured foam headrest, back insert and seat cushion • Weight from 48 lbs 		<ul style="list-style-type: none"> • Articulating legs • H-strap • Amputee support • Amputee adaptor • IV pole • Nylon covered arm pad

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<p>Maple Leaf NRG + Recliner</p>	<ul style="list-style-type: none"> • 22 and 24" solid urethane and full profile polyurethane rear tires • Mag wheels • Polycomp, plastic coated or chrome handrims, • 6 or 8" solid urethane casters • 14, 15, 16, 17 and 18" seat widths • 16, 17 and 18" seat depth • 17 ½, 18 ½, and 19 ½" floor to seat height • Variety of armrests and leg rests/footplate options as per order form (with the exception of articulating leg rests) • Brake extension • Head rest extension • Anti tippers • Weight 55 lbs 		<ul style="list-style-type: none"> • Articulating legs • H-strap • Amputee support • Amputee adaptor • IV pole • Nylon covered arm pad
<p>Quickie LXI</p>	<ul style="list-style-type: none"> • 22" and 24" solid urethane and full profile polyurethane rear tires • Pneumatic tires * • Spoked wheels (SMD not responsible for repairs) • Aluminum, plastic coated handrims, or projection rims • 5 x1" polyurethane, 6 x 1.5" semi pneumatic, 6 x 1" polyurethane, 8x2 pneumatic style with airless insert, 8x 1.5"semi pneumatic and 8 x1" polyurethane casters • 12-20 seat width in 1" increments • 12-18" seat depth in 1"increments • 16-19", and 14-17" height adjustable backrest • 15 ½"- 20" front floor to seat height • 15"-18 ½" rear floor to seat height • Vertical and horizontal adjustable axle plate • Variety of armrests and leg rests/footplate options as per order form (with the exception of articulating leg rests, and 	<ul style="list-style-type: none"> • *Pneumatic tire in house servicing • Quick release axles • Scissor brakes • Grade aids 	<ul style="list-style-type: none"> • Quick release caster stem • Caster pin locks • Amputee axle plate • Xtender assist • Quad release axle • Solid back rest • Elevating leg rests • Toe loop • Impact guards • Stroller handles • Pneumatic airless inserts • Seating components • Length adjustable locking flip up arm rests • Caster and tire options not otherwise listed

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Quickie LXI con't	<p>length adjustable locking flip up arm rests)</p> <ul style="list-style-type: none"> • Limited frame color options • One arm drive kit • Weight from 28 lbs 		
Quickie 2	<ul style="list-style-type: none"> • 22" and 24" solid urethane or full profile polyurethane rear tires, pneumatic tires* • Spoked wheels (SMD not responsible for repairs) • Aluminum, plastic coated handrims, or projection rims • 5 x1" polyurethane, 6 x 1.5" semi pneumatic, 6 x 1" polyurethane, 8x2 pneumatic style with airless insert, 8x 1.5"semi pneumatic and 8 x1" polyurethane casters • 11-20" seat width in 1" increments • 10-20" seat depth (1 inch increments) • 8 ½-12", 12-15 ½", 15 ½-19" adjustable height backrest • 17 ¼"-21 ¾" front floor to seat height • Maximum difference between front and rear seat height is 1 ½ " • Variety of armrests and leg rests/footrest options as per order form (with the exception of articulating leg rests and length adjustable locking flip up arm rests) • Anti-tippers • Variety of wheel lock options as per order form • Vertical and horizontal adjustable axle plate • Quick release axles • 1 arm drive kit • Heavy duty package • Limited frame color options • Weight from 27 lbs 	<ul style="list-style-type: none"> • *Pneumatic tire in house servicing • Grade aids • 5" soft roll casters • Stroller handles 	<ul style="list-style-type: none"> • Quick release caster stem • Caster pin locks • Articulating leg rests • Amputee axle plate • Xtender assist • Length adjustable locking flip up arm rests • Caster and tire options not otherwise listed • Quad release axle • Solid back rest • Elevating leg rests • Toe loop • Impact guard • Stroller handles • Depth adjustable backrest

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<p>Quickie GP/GPV/GP Swing</p>	<ul style="list-style-type: none"> • 70 degree front rigging only • 22, 24" solid urethane or full profile polyurethane rear tires • Pneumatic tires * • Mag wheels • Spoked wheels (SMD not responsible for repairs) • Aluminum, plastic coated handrims, or projection rims • 5 x1" polyurethane, 6 x 1.5" semi pneumatic, 6 x 1" polyurethane, 8x2 pneumatic style with airless insert, 8x 1.5"semi pneumatic and 8 x1" polyurethane casters • 12-22" seat width (in 1" increments) • 12-22" seat depth (in 1" increments) • 11-14", 12-16", 14-18", 16-20" height adjustable backrests • 17 3/16"-18 5/8" front floor to seat height • 15 3/4"-17 3/8" rear floor to seat height • Horizontal and vertical adjustable axle plate • Variety of armrests and leg rests/footrest options as per order form (with the exception of articulating leg rests and length adjustable locking flip up arm rests) • Swing away front riggings available, but not as many size options available • 0 -12 degrees of camber • Quick release axles • 1 arm drive kit • Variety of wheel lock options as per order form • Anti-tippers • Limited frame color options • Weight from 21 1/2 lbs 	<ul style="list-style-type: none"> • *Pneumatic tire in house servicing • Grade aids • 5" soft roll casters 	<ul style="list-style-type: none"> • Quick release caster stem • Caster pin locks • Articulating leg rests • Amputee axle plate • Xtender assist • Quad release axle • Solid back rest • Elevating leg rests • Toe loop • Impact guard • Stroller handles • Depth adjustable backrest • Solid back • Articulating leg rests • Length adjustable locking flip up arm rests • Caster and tire options not otherwise listed
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Zippie GS	<ul style="list-style-type: none">• 22, 24" solid urethane or full profile polyurethane rear tires• Pneumatic tires *• Mag wheels• Spoked wheels (SMD not responsible for repairs)• Aluminum and plastic coated handrims, or projection rims• 5 x1" polyurethane, 6 x 1.5" semi pneumatic, 6 x 1" polyurethane, 8x2 pneumatic style with airless insert, 8x 1.5"semi pneumatic and 8 x1" polyurethane casters• 10-18" seat width (in 1" increments)• 10-20" seat depth (in 1" increments)• 11-14", 12-16", 14-18" height adjustable backrest• 15 –17 ¾" front floor to seat height• 14 ½"-20 ¾" rear floor to seat height• Vertical and horizontal adjustable axle plate• Variety of armrests and leg rests/footrest options as per order form (with the exception of articulating leg rests and length adjustable locking flip up arm rests)• Limited frame color options• Transit tie downs• Variety of wheel lock options as per order form• Brake extensions• Rear anti tippers• Stroller handles• One arm drive kit• Weight from 25 lbs	<ul style="list-style-type: none">• *Pneumatic tire in house servicing• Grade aids	<ul style="list-style-type: none">• Articulating leg rests• Elevating leg rests• Caster pin locks• Quick release caster stems• Quad release axles• Front anti tippers• Length adjustable locking flip up arm rests• Caster and tire options not otherwise listed
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POWER WHEELCHAIRS

<p>Invacare Storm Series Rear Wheel Drive</p>	<ul style="list-style-type: none"> • 14X3" rear wheels (foam filled inserts) • 8X2 1/4 " semi-pneumatic casters and 9 x 13 pneumatic style airless insert • Pneumatic tires* • 12-22" seat width (in 1" increments) • 12-22" seat depth (in 1" increments) • 12-24" height adjustable backrest • 17 1/2", 19 3/4", 21 1/2" floor to seat height • Rehab seat • Limited frame color options • Height adjustable flip up arm rests • Manual recline • Variety of leg rests and foot plate options as per order form (with the exception of articulating leg rests and pin style brackets) • Solid seat pan • Adjustable back angle from 80-100 degrees • Programmable electronics • Alternative drive controls • Amylior power tilt/recline system can be added to this system 	<ul style="list-style-type: none"> • Attendant control • Front and rear suspension • Elevating seat • Communication module • Pneumatic tire in house servicing • Quad link • If not eligible, ECU module – requires purchase of upgraded electronics 	<ul style="list-style-type: none"> • Articulating leg rests • GB motors • Van style captain seat • Seating components • Wheel locks • Calf strap
<p>Invacare TDX SP Midwheel drive</p>	<ul style="list-style-type: none"> • 14X3" wheels with foam filled inserts • Pneumatic tires* • 12-24" seat width (in 1" increments) • 12-22" seat depth (in 1" increments) • 12-24" height adjustable backrest • 16 1/2", 18 1/2", 20 1/2" floor to seat height • Rehab seat with solid seat pan • Limited frame color options • Height adjustable full or desk length arm rests 	<ul style="list-style-type: none"> • Attendant control • Front and rear suspension • Elevating seat • Communication module • *Pneumatic tire in house servicing • Quad link 	<ul style="list-style-type: none"> • Articulating leg rests • GB motors • Van style captain seat • Seating components • Wheel locks • Calf strap

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<p>Invacare TDX SP con't</p>	<ul style="list-style-type: none"> • Manual recline • Variety of leg rests and foot plate options as per order form (with the exception of articulating leg rests and pin style brackets) • Adjustable back angle from 80-105 degrees • Programmable electronics • Alternative drive controls • Amylior power tilt/recline system can be added to this system • Wheelchair transport brackets 	<ul style="list-style-type: none"> • If not eligible, ECU module – requires purchase of upgraded electronics 	
<p>Sunrise V-100 Rear wheel drive</p> <p>**note: no new V100's are being ordered, however these wheelchairs will still be issued through the recycled pool</p>	<ul style="list-style-type: none"> • 12" pneumatic style airless inserts rear wheels • Pneumatic tires* • 8" airless insert casters • 14, 16, 18, 20" seat width • 14-18" seat depth (in 1" increments) • 16/17", 18/19" backrest • Single post height adjustable armrests – desk or full length • Variety of leg rests and foot plate options as per order form (with the exception of articulating leg rests) • Programmable integral joystick • Sling seat • Height adjustable joystick mount • Limited frame color options 	<ul style="list-style-type: none"> • *pneumatic tire in house servicing • Swing away joystick mount 	<ul style="list-style-type: none"> • Articulating leg rests • Wheel locks
<p>Sunrise F-11 Midwheel drive</p> <p>**note: no new F-11's are being ordered, however these wheelchairs will still be issued through the recycled pool</p>	<ul style="list-style-type: none"> • 14" drive wheels (pneumatic style) with solid inserts • 6" solid casters • 14-24" seat width (in 1" increments) • 14-20" seat depth (in 1" increments) • 15 ½", 17 ½", 19 ½" back height • 17 ½"-21 ½" floor to seat height (in 1" increments) • With 22", 24" seat or power Tilt/recline, Solid seat pan is provided, otherwise seat sling parapack is provided 	<ul style="list-style-type: none"> • Swing away joystick mount • Attendant control – must be purchased with upgraded electronics 	<ul style="list-style-type: none"> • High back comfort seats • Articulating leg rests

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Sunrise F-11 con't	<ul style="list-style-type: none">• Rehab seat• Variety of armrests and leg rests/footplate options as per order form (with the exception of articulating leg rests)• Alternative drive controls available• Amylior power tilt/recline system can be added to this system• Programmable electronics• On board charger• Centre mount swing away joystick (with justification		
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Appendix 2**Equipment for Consumers Covered by
Employment and Income Assistance**

These consumers living in the community are entitled to the same equipment as those who are provided equipment by the MWP. The process of applying for equipment and the eligibility criteria for equipment is the same as that for the MWP. If approved, the equipment is provided from the MWP pool of recycled equipment.

Consumers covered by EIA and residing in an institution are eligible for the same equipment as those consumers who are provided equipment by the MWP. The process of applying for equipment and the eligibility criteria for equipment is the same as that for the MWP. If approved, the equipment will be supplied from the EIA recycled pool of equipment managed by Wheelchair Services. Should the client have needs that cannot be met through this program and sufficient justification is provided by the therapist, requests can be directed to EIA.

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Appendix 3

Medical Services (Non-Insured Health Benefits – NIHB)

Currently under Development